



JOB OPPORTUNITY

POSITION TITLE:	MN-S CPAC Research Assistant
DEPARTMENT:	Health
LOCATION:	Saskatoon
ACCOUNTABLE TO:	Director of Health, MN-S; Dr. Gary Groot, University of Saskatchewan (U of S), Department of Community Health and Epidemiology (CH&E)
TERM:	This is a one-year term full-time position funded by the Canadian Partnership Against Cancer (CPAC) – subject to renewal pending funding.

Brief Overview:

Métis Nation-Saskatchewan develops and enhances opportunities for Métis communities by implementing and promoting culturally relevant health and well-being programs and services. Through teamwork, respect, dedication, accountability, integrity and professionalism, MN-S strives to build a proud, self-governing and sustainable nation in recognition of the inherent rights of our Métis Citizens.

Under the general supervision of the MN-S Director of Health and Dr. Gary Groot, the Research Assistant (RA) is responsible for planning, conducting, and analysing qualitative and quantitative research to explore the cancer experiences and outcomes for Métis patients and families in Saskatchewan.

The primary role of the Research Assistant (RA) is to develop and analyze qualitative information (via community engagement sessions, key informant interviews, and focus groups) that will contribute to the evaluation and strategic planning of a Métis-specific cancer strategy in Saskatchewan. You will also act as a research liaison between MN-S, Métis communities, and project partners.

Additionally, you will work collaboratively with MN-S CPAC Project team members in co-facilitating community engagement with Métis citizens, communities, and other stakeholders related to this project.



Key Responsibilities:

Primary Responsibilities:

- Plans and conducts qualitative and quantitative data analysis and research to support MN-S and partners in exploring the cancer experiences and outcomes for Métis patients and their families in Saskatchewan.
- Provides analytical support and participates in related Research, Knowledge Exchange, and Evaluation activities, ensuring that the MN-S Health and Cancer Strategy encompasses a holistic approach in its development of research priorities.
- Uses qualitative and quantitative methods to build narratives into MN-S strategic planning, Métis cancer surveillance reporting, health and wellbeing measurement, evaluation and policy development.
- Develops and conducts a Métis cancer patient need assessment in collaboration with partners
- Assists with community engagement to determine research priorities and define mechanisms for continued community involvement.
- Actively participates in project planning and evaluation in accordance to the funding agreement
- Conducts a literature review and environmental scan on Métis cancer patient needs and services
- Supports the project lead in engaging with stakeholders regarding their specific cancer prevention issues and readiness (e.g., smoking cessation, alcohol moderation, healthy weight, nutrition, etc.)
- Initiates the development of community engagement tools, interview questions and other research processes
- Compiles and disseminates findings from the community engagement and patients/survivors needs assessment projects
- Reports the results of community engagement meetings to the partners and the participating communities
- Assists with the development and implementation of the Knowledge Mobilisation plan.
- Performs other related duties as assigned.

**Qualifications:**

- Master's Degree plus completion of 3 to 5 years of work experience or an equivalent combination of education and experience. Specialization in one of the following areas: Public Health; Public Policy; Qualitative Research Methods; Indigenous Governance; or other related fields
- Experience in evaluation, with particular emphasis on qualitative methods

Knowledge, Skills, and Abilities:

- Awareness of Métis health issues and the current context of health governance in Saskatchewan
- Knowledge of Métis language and culture would be considered as an asset
- An understanding of qualitative and Indigenous health research methods, including the role of knowledge and community context in research analysis and reporting
- Understanding of existing health systems and policies at the regional, provincial and federal levels
- Ability to efficiently and effectively utilize Microsoft Office Suite, including Word, Outlook, PowerPoint, and Excel
- Excellent oral and written communication skills

Required:

- Must undergo a Criminal Record and Vulnerable Sector Check
- Valid Saskatchewan driver's license, reliable transportation, insurance

Please apply by sending your cover letter, resume and salary expectations to Métis Nation–Saskatchewan. Email the documents to apanahi@mns.work

With respect, only those applicants selected for interviews will be contacted.