



JOB DESCRIPTION

Commissioner for Review of Locals

POSITION TITLE: Commissioner for Review of Locals

DEPARTMENT: Legislative Services

CLASSIFICATION: Commissioner

SALARY RANGE: \$110,000 - \$150,000 (per annum)

POSITION TYPE: Full-time, 1 year contract

LOCATION: Saskatoon, SK

ACCOUNTABLE TO: Vice President of Métis Nation–Saskatchewan

Brief Overview:

Métis Nation–Saskatchewan (MN–S) is seeking a driven and experienced individual with a strong understanding of Métis politics to conduct a comprehensive review of the role and structure of Locals as they pertain to the Métis government in Saskatchewan. The ideal candidate is independent and non-partisan, and demonstrates strong legislative knowledge, exemplary organizational skills, well-developed analytical capabilities, as well as adeptness in problem solving, human relations, and communication. This person can demonstrate political acuity when dealing with Locals, Regions, and the Provincial Métis Council (PMC). The key responsibilities of this position will be to consult broadly and research how Locals have historically functioned within the MN–S legislative framework and governance structures, engage with MN–S citizens on issues related to Locals, compile data from the consultation process, and present a final report along with recommendations on the future structure and role of Locals in the MN–S government.

Key Responsibilities:

- Submit a detailed work plan and budget for approval by the PMC within

Métis Nation–Saskatchewan

310-20th Street East
Saskatoon, SK S7K 0A7
306.343.8285
metisnationsk.com



30 days of appointment

- Consult with the twelve regional councils, including regional directors and Local Presidents, on issues related to the role of Locals; consult with Métis citizens and MN–S leadership as needed
- Examine the process(es) and legislative requirements for determining whether a Local is recognized or unrecognized
- Conduct a review of past Métis Nation Legislative Assembly (MNLA) decisions on recognition and non-recognition of locals
- Examine and review local membership rules as they relate to MN–S citizenship requirements
- Examine avenues for representation for MN–S citizens who are unaffiliated with Locals
- Review criteria for the ratification of new Locals in the MN–S
- Provide recommendations to the PMC and the MNLA regarding changes to the structure and role of MN–S Locals
- Provide recommendations which will inform the constitutional and legislative reform processes
- Complete a detailed final report with substantive recommendations on matters relating to and arising from the work of the Commissioner

Qualifications:

- Must have a university degree in a relevant field of study
- Over ten years of executive level or senior management experience in Indigenous government, law, business and/or operations management or a similar related field
- Experience in community development, government and implementation would be considered a definite asset

Knowledge and skills:

- Must have comprehensive knowledge of Métis Nation–Saskatchewan legislation and policies/procedures of Métis Nation government
- Must have consultation, budgeting, internal financial control, and risk-



management experience

- Excellent oral, written and interpersonal communication skills
- Proven public speaking and presenting skills
- Ability to work methodically and accurately, exemplifying attention to detail
- Demonstrated organizational skills and an ability to construct and follow a self-directed work plan
- Ability to work well under pressure and meet deadlines
- Responsible and trustworthy
- Ability to maintain confidentiality
- Must have the ability to travel, in a timely and expedient manner, as required
- Experience using MSOffice Suite, Outlook, Zoom and Microsoft Teams
- Ability to speak Michif and/or another Indigenous language is an asset but not required

Additional Requirements:

- Valid Saskatchewan driver's license and access to reliable transportation
- Must undergo a Criminal Record Check with the Vulnerable Sector
- Please submit resume, references, and cover letter to email hr@mns.work by **11:59 pm on February 18, 2022.**
- Due to COVID-19 restrictions all applicants must be able to work remotely in a secure location maintaining confidentiality
- Only candidates selected for an interview will be contacted

As the government responsible for advancing rights and interests of Métis people in Saskatchewan, MN–S is committed to increasing the number of Métis employees working for the Nation. Hiring preference will be given to qualified candidates who are Métis or are from another Indigenous group represented in Saskatchewan.

