

Security

1. PROJECT: BACK TO BATOCHE FESTIVAL

Proposals submitted after the due date will not be considered. Consultants accept all risks of late delivery submittals regardless of fault. Métis Nation Saskatchewan reserves the right to reject any and all submittals and to waive irregularities and informalities in the submittal and evaluation process. This RFP does not obligate Métis Nation Saskatchewan to pay any costs incurred by respondents in the preparation and submission of their proposals. Furthermore, the RFP does not obligate Métis Nation Saskatchewan to accept or contract for any expressed or implied services.

Please Print Clearly

RFP Number: 2023-003	Business/Organization:
RFP Name: Security	Contact Person:
Date Issued: March 1, 2023	Address:
Contact Person: Brennan Merasty	Phone:
Phone #: 306-292-8701	City:
Email: backtobatoche@mns.work	Prov:
Deadline: Thursday April 13, 2023 @ 2 PM	PC:
	Email:
	Website:

2. SUBMITTAL REQUIREMENTS

The Back to Batoche Festival is seeking a qualified contractor for **SECURITY** services for the event. The Back to Batoche Festival is held **July 20-23, 2023** at Batoche SK. This event is of vital importance to the Métis people from across Canada and the homeland. The vendor is asked to submit a proposal for the following:

Supplies and duties include but are not limited to:

- Provide 24 hour, on site security services beginning Monday July 18, 2022 at 07:00AM to Monday July 25, 2022 at 11:59PM
- Successful tender must be security certified and trained
- Twenty (20) security officers to be provided – 15 to cover from 7 am – 11 pm, five (5) from 11 pm – 7 am
- List of scheduled shifts must be provided and number of staff to be included in the bid
- Areas of service: front and exit gates, main pavilion, second stage, rodeo grounds, traditional camp, ball diamond, sport's area, kid's ville,
- Golf carts provided – three active at all times, 24 hours a day
- All staff must be radio equipped (provided) and wearing security vests
- General duties include keeping the peace, assisting visitors as required, ensuring the event remains drug and alcohol free including visual vehicle searches at the entrance
- Recording after hours admissions and reporting to gate staff in the morning
- Communication strategy to the RCMP and EMT will be provided

Please list professional training :

Please list professional licenses (if applicable):

Workers Compensation # (if available):

GST Number (if available):

Number of Staff:

Amount of Contract (Bid):

3. QUALIFICATIONS

This project will require the firm or individual to have the following qualifications:

- Minimum 2 years of related experience
- Familiarity working with Indigenous peoples, organizations or events
- Experience working in rural locations

4. PROPRIETARY PROPOSAL MATERIAL

Any proprietary information revealed in the proposal should, therefore, be clearly identified as such.

5. EVALUATION CRITERIA

Evaluations will be based on the criteria listed below:

- Experience of firm with similar projects;
- Proposals within budget restrictions and timeframes

6. QUESTIONS

Questions regarding this project may be directed to Brennan Merasty via e-mail at backtobatoche@mns.work. All correspondence must be in writing.

7. CONTRACT NEGOTIATION

MN-S reserves the right to negotiate all elements of the submittals, proposals, terms and conditions, and/or scope of work as part of the contract negotiation process prior to any formal authorization of the Contract. MN-S also reserves the right not to choose any of the applicants.

8. PAYMENTS

Successful proponents will be issued payment via cheque approximately three (3) weeks at conclusion of the festival for only work completed. Successful final inspection required at the end event before final payment will be released.

9. CONFIDENTIALITY

Vendors are asked to keep the bidding process confidential with MN-S.

10. DETAILS

Please identify and quote on any portions of the tender you see as incomplete or has missing details that are important to complete the work as stated.

All tenders must be received via email, backtobatoche@mns.work, or registered mail to Métis Nation–Saskatchewan, 310 20th Street East, Saskatoon, SK S7K 0A7 by 2:00PM on Thursday April 13, 2023.

Thank you for applying, only successful contractors will be contacted.