

Food Vendor & Artisan Application

1. PROJECT: BACK TO BATOCHE FESTIVAL

Proposals submitted after the due date will not be considered. Consultants accept all risks of late delivery submittals regardless of fault. Métis Nation Saskatchewan reserves the right to reject any and all submittals and to waive irregularities and informalities in the submittal and evaluation process. This RFP does not obligate Métis Nation Saskatchewan to pay any costs incurred by respondents in the preparation and submission of their proposals. Furthermore, the RFP does not obligate Métis Nation Saskatchewan to accept or contract for any expressed or implied services.

Please Print Clearly

Please select type of vendor
Price is for all four days of event.

<input type="checkbox"/> Large Kitchen Canteen (2 available) - \$3,000 each	
<input type="checkbox"/> Canteens** (4 available) – no power/water - \$500 each **cooking not permitted in canteens, outdoor cooking/BBQing is allowed.	<input type="checkbox"/> Artisan Table – (2) 8' tables & 2 chairs - \$200 <input type="checkbox"/> Additional Table - \$100 — Number of Additional Tables Requested

Business/Artisan/Vendor Name:

Email Address:

Phone Number:

Mailing Address:

Description of goods/items for sale:

Website and/or Social Media Info:

2. SUBMITTAL REQUIREMENTS

The Back to Batoche Festival is seeking qualified **FOOD SERVICE PROVIDERS & ARTISANS** for the Back to Batoche Festival, held July 20-23, 2023 at Batoche SK. This event is of vital importance to the Métis people from across Canada and the homeland. It is anticipated there will be over 20,000 people in attendance over the four-day event.

Food Service Providers – Please provide a copy of Food Safety Certification:

Please list professional licenses (if applicable):

Workers Compensation # (if available):

GST Number (if available):

Number of Staff:

3. QUALIFICATIONS

This project will require the firm or individual to have the following qualifications:

- Minimum 2 years of related experience
- Familiarity working with Indigenous peoples, organizations or events
- Experience working in rural locations

4. PROPRIETARY PROPOSAL MATERIAL

Any proprietary information revealed in the proposal should, therefore, be clearly identified as such.

5. EVALUATION CRITERIA

Evaluations will be based on the criteria listed below:

- Experience of firm with similar projects;
- Proposals within budget restrictions and timeframes
- **Food Service Providers** – please attach description of food items to be sold with pricing
 - Healthy options and items under \$10 should be available

6. QUESTIONS

Questions regarding this project may be directed to Brennan Merasty via e-mail at backtobatoche@mns.work. All correspondence must be in writing.

7. CONTRACT NEGOTIATION

MN-S reserves the right to negotiate all elements of the submittals, proposals, terms and conditions, and/or scope of work as part of the contract negotiation process prior to any formal authorization of the Contract. MN-S also reserves the right not to choose any of the applicants.

8. PAYMENTS

Successful applicants will be required to pay within two weeks of approval notification via check or cash. Payments can be mailed or dropped off in person to Métis Nation-Saskatchewan, 310 20th Street East, Saskatoon, SK S7K 0A7.

9. CONFIDENTIALITY

Vendors are asked to keep the bidding process confidential with MN-S.

10. DETAILS

Please identify and quote on any portions of the tender you see as incomplete or has missing details that are important to complete the work as stated.

Food Service Providers - Applications must be received via email, backtobatoche@mns.work, or registered mail to Métis Nation-Saskatchewan, 310 20th Street East, Saskatoon, SK S7K 0A7 by 2:00PM on **Thursday April 13, 2023**.

Artisans - Applications must be received via email, backtobatoche@mns.work, or registered mail to Métis Nation-Saskatchewan, 310 20th Street East, Saskatoon, SK S7K 0A7 by 2:00PM on **Friday May 12, 2023**.

Thank you for applying, only successful contractors will be contacted.