

## **The Métis Nation–Saskatchewan FIRST-TIME HOME BUYERS' PROGRAM (FTHB)** is a component of the MN–S Housing Strategy.

Please return your application to [\*\*fthb@mns.ca\*\*](mailto:fthb@mns.ca)  
with ALL of the following information:

- ☐ Fully completed and signed FTHB Application Form
- ☐ Copy of Registered Métis Citizenship card
- ☐ Copy of most recent CRA Notice of Assessment or Reassessment for all applicants over the age of 18
- ☐ Mortgage Pre-Approval from certified mortgage lender  
(Must be in applicants name)
- ☐ Two pieces of Government-Issued identification  
for all applicants  
(Metis Citizenship Card counts as one piece)

**Program funding is limited;**  
Only completed applications will proceed.

Please email, or fax applications to:

FTHB email: **fthb@mns.ca**

fax: **306-343-1700**

**Questions? Please contact us:**

First-Time Home Buyers

Program: **306-343-8240**

FTHB email: **fthb@mns.ca**

## Maximum Household Income

The MN-S First-Time Home Buyers Program (FTHB) is for Métis citizens in Saskatchewan who are purchasing their first home. It is a one-time indirect grant to provide financial assistance with the down payment and legal fees associated with the purchase of their first home.

Total Gross Annual Household Income of all individuals that will be living in the future home cannot exceed program guidelines of \$180,000.

## MN-S FTHB APPLICATION FORM

**Primary Applicant: Must be a registered Métis citizen with Métis Nation—Saskatchewan**

First Name	Initial	Surname	Date of Birth	D/M/Y
Street Address	City	Province	Postal Code	
Mailing address if different than above (R.R. #, Box#, etc.)				
Primary Phone	Work Phone	Email Address		
Marital Status:	<input type="radio"/> Single	<input type="radio"/> Married	<input type="radio"/> Common Law	<input type="radio"/> Separated
	<input type="radio"/> Divorced	<input type="radio"/> Widowed	<input type="radio"/> Other	
Registered Métis Citizenship #	Employer/Job Title		Annual Gross Income (Amount to reflect Notice of Assessment)	
If other, please explain				
Employment Situation:	<input type="radio"/> Full Time	<input type="radio"/> Part Time	<input type="radio"/> Other	
To which gender do you most identify:	<input type="radio"/> Male	<input type="radio"/> Female	<input type="radio"/> Other	

**Co-applicant(s):** Anyone who will be on the future property title and will be residing in the home (not including co-signers who are not residing in the home). **\*Co-applicants do not need to be Métis citizens.**

First Name	Initial	Surname	Date of Birth	D/M/Y
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Primary Phone	Work Phone	Email Address
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Marital Status:    ☐ Single    ☐ Married    ☐ Common Law    ☐ Separated    ☐ Divorced    ☐ Widowed    ☐ Other

Registered Métis Citizenship # (Not required)	Annual Gross Income ( <i>Amount to reflect Notice of Assessment</i> )
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To which gender do you most identify:    ☐ Male    ☐ Female    ☐ Other

**\*\*If there is more than one co-applicant please request an additional form\*\***

### Family Composition and Income Declaration

Please list all other people that will be residing in the future home including children

Name	Gender	Age	Relationship to Owner	Work Situation (full-time, part-time, casual, or none)	Gross Annual Household Income
<b>Total Declaration of Gross annual household Income (before taxes) \$</b>					

**Income Tax Notice of Assessment** – You **MUST** send a copy of the Canada Revenue Agency (CRA) Income Tax Notice of Assessment for every individual that will be residing in the future home. If you are unable to find this form, you may ask for a copy by calling the CRA at 1-800-959-8281.

Does anyone in your household have a physical or cognitive disability-related need? Please describe:

Do you Have?		Name	Company	Phone	Email
A Lawyer	<input type="radio"/> Yes <input type="radio"/> No				
A Realtor	<input type="radio"/> Yes <input type="radio"/> No				
A Mortgage Lender	<input type="radio"/> Yes <input type="radio"/> No				

Do you currently have an offer on a home? ☐ Yes ☐ No

**If yes, please provide details of your offer here:**

Address	Price	Condition Removal Date D/M/Y	Possession Date D/M/Y
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Do you have a co-signer? If so, please list name/s here

**Primary Applicant please list the address of your previous residence**

Address	City/Town	Dates occupied	Property Relation
			<input type="radio"/> Rent <input type="radio"/> Own <input type="radio"/> Family

### First-Time Home Buyers Declaration

**Background checks will be carried out to confirm the applicants are not on title for other properties.**

Have you or the co-applicant(s) ever owned a home, have ownership currently in any home or any other real estate including cottages and undeveloped land, including inherited real estate?

Primary Applicant: ☐ Yes ☐ No Initial:

Co-Applicant(s): ☐ Yes ☐ No Initial:

If yes, please provide explanation:

### Declaration of Truth and Consent

- The applicant declares that all the facts given in this application form are true and complete and that the Gross Annual Household Incomes declared are factual and true.
- The applicant declares that he or she is a Registered Métis citizen with citizenship from Métis Nation–Saskatchewan.
- The applicant is aware that any recipient of the FTHB will not be eligible to receive funding from the MN–S Emergency Repairs Program for a period of five (5) years.
- The applicant declares that he or she has not applied for First Nation status under Bill C-31 or Bill S-3 or any other government legislation.
- The applicant gives consent to MN–S and its agents to investigate and disclose any of the facts given in this application form for internal purposes or to other agencies for any of these reasons:
  - to confirm household income;
  - to confirm eligibility for program funding;
  - to program funding partners for audit purposes.
- The applicant agrees to reimburse the MN–S the full amount of funding if there is not full disclosure of information is found not in compliance with the contract.
- The applicant agrees to reimburse the MN–S Housing Strategy program for any work deemed to be ineligible and/or not in compliance with the contract.
- The applicant acknowledges and agrees that the facts given in this application form will be kept and disposed of as required by The Archives and Public Records Management Act.
- The applicant agrees that MN–S may collect data and contact them from time to time for the purpose of conducting any client-related surveys about Program.
- The applicant understands that this application does not obligate MN–S to approve funding.

### Declaration of Truth and Consent

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Primary Applicant – Sign here / type your name

Date

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Co Applicant – Sign here / type your name

Date

## PROGRAM INFORMATION

**Program funding is limited;**  
Only completed applications will proceed.

Please submit applications to:

Métis Nation–Saskatchewan  
310 20th Street East,  
Saskatoon, SK S7K 0A7

Or by email: **fthb@mns.ca**

**Questions? Please contact us:**

First-Time Home Buyers Program:

**306-343-8240**

FTHB email: **fthb@mns.ca**

## PROPERTY ELIGIBILITY INFORMATION

### Eligible Homes

- Resale market homes: single family, side-by-side, townhouse, condominium, multi-unit
- Ready-to-move homes (RTM) on a permanent foundation.
- Mobile homes on owned land and approved for a mortgage by a reputable financial institution.
- Homes on titled land.
- Property must be free of any liens, caveats, or other interests.
- Property must be insurable.
- Newly constructed homes with new home warranty.

### Ineligible Homes

- Homes located on leased land.
- Homes located on rented or reserve land.
- New construction mortgages.
- Homes on property registered with a lien, caveat, judgement, or other interest against it.
- Commercial or industrial properties
- Homes that have already been purchased prior to approval of the FTHB.
- Homes that are not the primary residence of the Applicant.
- Homes that are not insurable.
- Homes outside the province of Saskatchewan.

## PROGRAM DEFINITIONS

**“Applicant”** refers to the Primary Applicant and all individuals purchasing (on title) and residing in the future home. Co-signers who are not residing in the home but are still on title are not considered an “Applicant”.

**“Primary Applicant”** is the individual who submits an application for the FTHB on behalf of all Applicants. The Primary Applicant is responsible for all communications with MN-S.

**“Primary Residence”** is a residence that is ordinarily inhabited by the Applicant(s). “Primary Residence” also meets the definition of “Principal Residence” as set out in the Income Tax Act of Canada and is claimed as such on an Applicant’s tax return.

**“Gross Annual Household Income”** includes the sum of all annual earnings for all adult members 18 years or older who are residing in the future home as economic family members or unattached individuals not paying rent. An economic family is defined as a group of two or more persons who live in the same dwelling and are related to each other by blood, marriage, common law or adoption. An unattached individual is a person living either alone or with others to whom he or she is unrelated. Unattached individuals who are paying rent may be omitted in calculating the Annual Household Gross Income. However, the rental income from the unattached individual(s) must be included in the Applicants income calculation.

**For more information on the program requirements,  
please refer to the FTHB Program Guidelines.**